

Job Description

The purpose of this role is to provide day-to day premises and grounds maintenance, cover premises health & safety, low level DIY and organisation of third party maintenance contractors.

This position reports to our Business Support Manager. This position is part-time, 25 hours per week.

About this role

As a Premises Maintenance Technician you contribute to our team success by:

- Daily cleaning of premises
 - Surfaces (floors, work surfaces, internal glazing)
 - Bin emptying
 - Restroom cleaning
 - Communal areas
- Stocking of restrooms, canteen, general cleaning materials around site
- Regular maintenance of grounds
 - Car park
 - Hedges
 - Pathways
- Organising third party maintenance contractors
 - Lift
 - Heating
 - Plumbing
 - Electricals
 - Intruder & fire alarm systems
- Implementation and upkeep of necessary premises H&S requirements
- Portable appliance testing

How do you make an impact?

As a Premises Maintenance Technician you have the opportunity to make suggestions to improve the facilities at CoolLED. Whether it is suggesting a more efficient way of working, reducing costs from suppliers, or improving our company sustainability, your input will be vital to the smooth and safe running of the premises.

We think this position is right for you if...

- You have a good attention to detail and high quality of work
- You are enthusiastic and highly motivated
- You have the ability to work under own direction and monitor own workload
- You possess good problem solving and logical thinking skills
- You are dependable

- You can be flexible, adaptable, and proactive
- You are safety conscious with the confidence to raise issues
- You are hands on and willing to help out where needed

This position is based at our headquarters in Andover. Staff are expected to be willing to travel as their role requires.

CoolLED's Mission

To contribute to science by developing illumination systems that enable research and provide the technology to improve people's lives.

Our Values

Ambitious



in being the best in our industry in all aspects of the business.

Pioneering



in creating ideas to solve problems.

Fair



respecting the people and environment with/in which we work.

Committed



to adding value in everything we do for the benefit of our customers, staff, shareholders, partners and suppliers.

Supportive



in developing and retaining great people allowing them to play to their strengths.