

## Job Description

The purpose of this role is to provide day-to day premises and grounds maintenance, cover premises health & safety, low level DIY and organisation of third party maintenance contractors.

This position reports to our Business Support Manager. This position is part-time, 25 hours per week.

## Why join CoolLED?

CoolLED designs, manufactures and markets cutting-edge LED illumination systems for microscopy, advancing biomedical research and other high-tech industries. There are many reasons to join the team, and here are just a few...

- **Make a difference:** We are proud of our role as a trusted supplier to leading global brands such as Olympus and Nikon, and also as a pioneer of research into illumination technology in collaboration with leading universities.
- **Team spirit:** Everyone in our team contributes to the success of the company. We are seeking like-minded individuals to join us and enjoy a role which stimulates and is rewarding. Working at CoolLED, you will be a part of a family-style team who often get together for social or charity events.
- **Being greener:** Our technology replaces toxic, energy-hungry mercury-based illumination. This emphasis on sustainability runs through the whole of CoolLED, and you can be part of our constant drive to reduce our environmental impact.

**“It’s fascinating to be at the forefront of technology and see how an idea is transformed into a product that brings real-world benefits to some of the most respected scientists around. You feel part of something, and your colleagues will always go out of their way to help you do your bit.” Dr Isabel Goodhand**

## About this role

As a Premises Maintenance Technician you will contribute to our team success by:

- Daily cleaning of premises
  - Surfaces (floors, work surfaces, internal glazing)
  - Bin emptying
  - Restroom cleaning
  - Communal areas
- Stocking of restrooms, canteen, general cleaning materials around site
- Regular maintenance of grounds
  - Car park
  - Hedges
  - Pathways

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- Organising third party maintenance contractors
  - Lift
  - Heating
  - Plumbing
  - Electricals
  - Intruder & fire alarm systems
- Implementation and upkeep of necessary premises H&S requirements
- Portable appliance testing

## How will you make an impact?

As a Premises Maintenance Technician you will have the opportunity to make suggestions to improve the facilities at CoolLED. Whether it is suggesting a more efficient way of working, reducing costs from suppliers, or improving our company sustainability, your input will be vital to the smooth and safe running of the premises.

## We think this position will be right for you if...

- You have a good attention to detail and high quality of work
- You are enthusiastic and highly motivated
- You have the ability to work under own direction and monitor own workload
- You possess good problem solving and logical thinking skills
- You are dependable
- You can be flexible, adaptable, and proactive
- You are safety conscious with the confidence to raise issues
- You are hands on and willing to help out where needed

This position is based at our headquarters in Andover. Staff are expected to be willing to travel as their role requires.

## What CoolLED offers...

**"I am able to adapt my chosen working hours around personal commitments and preferences which is so attractive. Being able to work a full week, interact effectively with my colleagues, and have a degree of freedom is fantastic!" Luther Hindley**

- A positive and inclusive working environment
- A 25 hour working week
- Flexible working hours to optimise your work/life balance
- 25 days personal vacation + 8 statutory bank holidays
- Competitive salary plus a company profitability bonus
- Life Assurance / Death-In-Service benefits
- Contributory pension scheme
- Health Insurance (optional at cost for employee's family)
- Parent company (Judges Scientific PLC) Share Incentive Plan

If you have any questions about this role or would like to apply with your CV/resume and a covering letter, please contact us at [jobs@cooled.com](mailto:jobs@cooled.com)

## CoolLED's Mission

To contribute to science by developing illumination systems that enable research and provide the technology to improve people's lives.

## Our Values

### Ambitious



in being the best in our industry in all aspects of the business.

### Pioneering



in creating ideas to solve problems.

### Fair



respecting the people and environment with/in which we work.

### Committed



to adding value in everything we do for the benefit of our customers, staff, shareholders, partners and suppliers.

### Supportive



in developing and retaining great people allowing them to play to their strengths.